

DIVISION OF CUSTOMER SERVICES  
CENTER FOR PROFESSIONAL BOARDS AND COMMISSIONS  
RHODE ISLAND STATE BOARD OF LICENSED MASSAGE THERAPISTS

3 CAPITOL HILL  
CONFERENCE ROOM 104  
PROVIDENCE, RHODE ISLAND

Wednesday, June 22, 2016  
8:32 a.m.

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Catherine Davis  
John Balletto (Chair)  
Lynn Garvey  
Michelle Russo

BOARD MEMBERS NOT IN ATTENDANCE

None

STAFF MEMBERS IN ATTENDANCE

Alana Rodriguez, Board Manager  
Donna Valletta, Board Manager  
\*Sarah Harrigan, Chief of Professional Boards and Commissions  
\*arrived at 9:17 a.m.

OTHERS IN ATTENDANCE

None

1. Establishment of a quorum

A meeting of the Rhode Island State Board of Licensed Massage Therapists was held on Wednesday, June 22, 2016 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 8:32 a.m. on a motion by Michelle Russo and seconded by Lynn Garvey. Motion carried.

2. Presentation of the March 30, 2016 Open Session Meeting Minutes

Motion was made by John Balletto and seconded by Lynn Garvey to accept the Open Session minutes of March 30, 2016. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. Board Manager Report

- a. Rules and Regulations overview presented by Sarah Harrigan, Chief for Professional Boards and Commissions  
Upon Sarah's arrival, Sarah provided the board an overview of legislation, the board's duties, and both the statutory and regulatory change process. When making regulation changes Sarah advised the board that regulations mirror and enforce the profession's statute.
- b. Federation of State Massage Therapy Boards (FSMTB) membership  
The Department is in support of the membership and Ms. Rodriguez advised the board that she will work on setting up the membership and will update the board at the next board meeting the results and/or confirmation.

4. President/Chairperson Report

- a. RI Massage Therapy Convention Crowne Plaza, Warwick RI  
October 21-23 2016  
The Department and the Board concluded that board member attendance at the Rhode Island Massage Therapy Convention on October 21-23 2016 will provide an excellent opportunity to represent the Massage Therapy profession, provide the Department's statute, regulation, and application documents, and be available to assist inquiries regarding the duties of the Board and the massage therapist profession.

5. Old Business

a. Continuing Education Requirements

The Board was provided an overview of other health professions regulatory continuing education language. The board reviewed and discussed other state boards CEU(s) and non CEU(s) requirements. This discussion will continue for the next scheduled board meeting.

6. Motion to adjourn to Closed Session

Motion was made by Michelle Russo and seconded by Catherine Davis to adjourn to Closed Session at 10:09 a.m. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

7. Motion to return to Open Session

Motion was made by Michelle Russo and seconded by Catherine Davis at 11:21 a.m. to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

8. Final Actions on all votes taken in Closed Session

- The board reviewed and approved two (2) applications.

9. Adjournment

The next scheduled Rhode Island State Board of Licensed Massage Therapists meeting will be held Tuesday, September 20, 2016 at 8:30 a.m. at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Michelle Russo and seconded by John Balletto to adjourn at 11:26 a.m. Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Alana Rodriguez", with a stylized flourish at the end.

Alana Rodriguez  
Board Manager  
Center for Professional Boards and Commissions